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Cc: [Dan Turk](#); [Marybeth Sumner](#); [Rob Lowe](#); [Jean Senechal Biggs](#)
Subject: Notice of Highest Ranked Proposer - Intent to Negotiate - RFP-QBS 3798-22B Planning & Design for Millikan Way Extension Project
Date: Friday, August 13, 2021 7:12:00 AM
Attachments: [3798-22_Millikan_Way_Ext_RFP_QBS_Interview_Scoring_081221.pdf](#)

Dear Top Proposers –

The City has completed interviews and evaluation of the top 3 proposers for the Planning, Design & Professional Engineering Services for SW Millikan Way Extension Project RFP-QBS 3798-22B. This email is official notice of intent to negotiate a contract with David Evans and Associates Inc., of Portland, Oregon, the highest ranked Proposer. If the City and David Evans and Associates Inc. are unable for any reason to reach agreement on a contract within a reasonable amount of time, the City may formally terminate negotiations, and may thereafter negotiate with the next highest scoring proposer and continue the sequential process until the City has either determined to award the contract with whom it is currently negotiating with pursuant to BPC 47-0261 (I) (3), or has decided to cancel the procurement under ORS 279B.100.

Attached is the scoring.

The City will contact David Evans and Associates Inc. by separate email to set up a day and time to begin the negotiation process. If you have any questions, please contact me.

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COVID-19 Update: Please note: **I am working remotely at this time.** Hours available: Monday-Friday 8 a.m. to 5 p.m.

Planning, Design & Prof Eng Services for SW Millikan Way Extension Project RFP 3798-22B
Evaluation Committee Score Sheet for Interview

	Evaluation Factor	Total Possible	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Evaluator 6	Evaluator 7	Evaluator 8	TOTAL	AVERAGE	Overall Position
Kittelson & Associates, Inc.	1. Project Understanding Total	20	16	15	15	17	17	17	20	15	132	16.5	3
	Project Goals (5 pts)	5	4	3	3	4	4	4	5	4	31	3.9	
	Roles (5 pts)	5	4	4	4	4	5	4	5	2	32	4.0	
	Decision-making Process (5 pts)	5	4	4	4	4	4	4	5	5	34	4.3	
	Milestones and Deliverables (5 pts)	5	4	4	4	5	4	5	5	4	35	4.4	
	2. Relevant Experience & Qualifications Total	28	21	21	18	21	26	23	28	24	182	22.8	
	General Qualifications of the Proposer and Subconsultants (8 pts)	8	8	7	6	5	8	7	8	8	57	7.1	
	Project Manager Qualifications (10 pts)	10	7	7	6	9	10	8	10	9	66	8.3	
	Key Personnel Qualifications (10 pts)	10	6	7	6	7	8	8	10	7	59	7.4	
	3. Project Approach Total	40	34	31	25	34	31	30	39	34	258	32.3	
	Approach, techniques, use of key personnel (25 pts)	25	23	19	15	21	20	20	24	22	164	20.5	
	Collaboration with City Personnel (5 pts)	5	4	5	4	4	4	3	5	3	32	4.0	
	Project management approach and capability (10 pts)	10	7	7	6	9	7	7	10	9	62	7.8	
	Total Maximum Points	88	71	67	58	72	74	70	87	73	572	71.5	
David Evans and Associates, Inc.	1. Project Understanding Total	20	15	18	17	17	18	20	16	14	135	16.9	1
	Project Goals (5 pts)	5	4	4	5	5	5	5	4.5	5	38	4.7	
	Roles (5 pts)	5	4	5	4	5	5	5	3.5	2	34	4.2	
	Decision-making Process (5 pts)	5	3	4	4	3	3.5	5	4	3	30	3.7	
	Milestones and Deliverables (5 pts)	5	4	5	4	4.0	4.5	5	4	4	35	4.3	
	2. Relevant Experience & Qualifications Total	28	23	23	21	25	26	25	24.5	25	193	24.1	
	General Qualifications of the Proposer and Subconsultants (8 pts)	8	7	8	7	8	8	7	7.5	8	61	7.6	
	Project Manager Qualifications (10 pts)	10	8	6	7	7	8	9	8	8	61	7.6	
	Key Personnel Qualifications (10 pts)	10	8	9	7	10	10	9	9	9	71	8.9	
	3. Project Approach Total	40	35	33	31	36	36	38	33	34	276	34.5	
	Approach, techniques, use of key personnel (25 pts)	25	23	21	21	23	23	24	20	24	179	22.4	
	Collaboration with City Personnel (5 pts)	5	4	5	4	5	5	5	5	3	36	4.5	
	Project management approach and capability (10 pts)	10	8	7	6	8	8	9	8	7	61	7.6	
	Total Maximum Points	88	73	74	69	78	80	83	73.5	73	603.5	75.4	

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	Evaluation Factor	Total Possible	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Evaluator 6	Evaluator 7	Evaluator 8	TOTAL	AVERAGE	Overall
													Position
KPFF	1. Project Understanding Total	20	14	16	15	19	17	15.5	14	17	128	15.9	2
	Project Goals (5 pts)	5	4	4	3	5	4	4.5	5	5	35	4.3	
	Roles (5 pts)	5	3	4	4	5	5	4	2	3	30	3.8	
	Decision-making Process (5 pts)	5	4	4	4	4	4	3	4	5	32	4.0	
	Milestones and Deliverables (5 pts)	5	3	4	4	5	4	4	3	4	31	3.9	
	2. Relevant Experience & Qualifications Total	28	25	23	23	22	24.5	25	24	25	192	23.9	
	General Qualifications of the Proposer and Subconsultants (8 pts)	8	7	6	6	6	6.5	7	6	7	52	6.4	
	Project Manager Qualifications (10 pts)	10	9	9	10	9	10	9	10	9	75	9.4	
	Key Personnel Qualifications (10 pts)	10	9	8	7	7	8	9	8	9	65	8.1	
	3. Project Approach Total	40	33	34	30	36	37	35	33	37	275	34.4	
	Approach, techniques, use of key personnel (25 pts)	25	20	20	18	21	22	23	20	24	168	21.0	
	Collaboration with City Personnel (5 pts)	5	4	5	4	5	5	4	5	3	35	4.4	
	Project management approach and capability (10 pts)	10	9	9	8	10	10	8	8	10	72	9.0	
	Total Maximum Points	88	72	73	68	77	78.5	75.5	71	79	594	74.3	