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AGENDA BILL

Beaverton City Council
Beaverton, Oregon

SUBJECT: Contract Award for Private Utility Locating Services, Requirement Contract

FOR AGENDA OF: 05/11/21 **BILL NO:** 21119

CITY MANAGER APPROVAL:

DEPARTMENT OF ORIGIN: Public Works Chad Lynn

DATE SUBMITTED: **04/20/21**

CLEARANCES:
City Attorney WBK
Purchasing TM
Finance PO
Engineering GH

PROCEEDING: CONSENT AGENDA
CONTRACT REVIEW BOARD

EXHIBITS: 1 – Bid Summary

BUDGET IMPACT

EXPENDITURE	AMOUNT	APPROPRAITION
REQUIRED $126,760	BUDGETED $130,000	REQUIRED $ 0

Account Numbers: 501-85-0742-10-511 in the amount of $50,000; 502-85-0753-10-511 in the amount of $50,000 & 513-85- 0734-10-511 in the amount of $30,000 City-wide, the FY 21-22 Budget, if adopted, includes $130,000 for private utility locating services.

RECOMMENDED ACTION:

The City Council, acting as Contract Review Board, awards a contract to USIC Locating Services, LLC of Indianapolis, Indiana, in the amount not to exceed $126,760 annually, in a contract form approved by the City Attorney to provide private utility locating services. At the City's option, the contract is renewable for four additional one-year periods through FY 2022-26 based upon annual review of service and price and subject to the adoption of future budgets. The total five-year contract is estimated to be $633,800.

ISSUE STATEMENT SUMMARY:

The City issued an Invitation to Bid for private utility locating services, which advertised on March 24, 2021, in the Daily Journal of Commerce. Four bids were received and opened on April 15, 2021, at 2 p.m. USIC Locating Services, LLC of Indianapolis, IN, submitted the lowest responsive bid in the amount of $126,760 (Exhibit 1). The City has reviewed the proposal and checked references and has determined USIC is qualified to complete the work. With Council's approval of the contract award, the City anticipates work starting October 5, 2021. Renewal of contract for additional years will be based on review service and price. If extended the full five years, the completion of contract would be October 5, 2026.

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HISTORICAL PERSPECTIVE:

In 2016, the City issued an invitation to bid and awarded a contract to Precision Locating Services of Portland, Oregon to provide the locate services for Water, Storm and Sewer. That five-year contract expires October 4, 2021.

During that five-year contact, the City of Beaverton has experienced many advantages of contracting out locating of City owned utilities. This includes lowered cost, increased reliability of markings and effectiveness of providing different levels of resources during seasonal changes in demand. The advancements in technology in the locating industry has also improved the efficiency and effectiveness of contracting out utility locating, which has been apparent in the past five years.

Since 2015, the annual number of requests to locate City owned utilities has steadily increased. In 2015, the City received 8,325 requests to locate storm, sewer and water utilities and in 2020 there were 8,913. The year-to-year increase of requests is in correlation with the development and growth of the City and is trending to continue the steady increase.

COMMUNITY VISION/COUNCIL GOALS/MASTER PLANS:

This service contract is not connected with any particular project, goal or master plan

For more information on this contract please contact Public Works – Operations Division. Casey Peck cpeck@beavertonoregon.gov

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City of Beaverton

BID SUMMARY

Project Name: Private Utility Locating Services, Solicitation #3801-21

OPENED ON: April 15th, 2021 @ 2:00 PM **WITNESSED BY**: Terry Muralt, Purchasing Agent

VENDOR NAME CITY, STATE	Bid Form	Signature Page	Attestation of Compliance with Tax Laws	Beaverton Equity Procurement Declaration	Subcontractor Disclosure Form 1	TOTAL BID
USIC Locating Services	✓	✓	✓	✓	✓	$126,760
Precision Locating, Inc.	✓	✓	✓	✓	✓	$134,600
Pacific Northwest Locating, LLC	✓	✓	✓	✓	✓	$136,400
G2 Integrated Solutions	✓	✓	✓	✓	✓	$643,620.80

*** - Denotes a non-responsive bid**

The Purchasing process has been confirmed. **Signed:** Robert Lowe

Finance Department, Purchasing Division

The above amounts have been checked: **YES** **NO** **Date:** 4/15/2021

Beaverton OREGON